Multisector Plan for Aging Learning Collaborative: Application

# Key Information

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| **Purpose** | In partnership with The SCAN Foundation, West Health, and the May & Stanley Smith Charitable Trust, the Center for Health Care Strategies (CHCS) is accepting applications for participation in the second cohort of a multi-state learning collaborative to advance multisector plans for aging (MPAs). Up to 10 states will participate over a 12-month period in the collaborative to build onwork already underway in your state and localities.  |
| **Peer Groups for Participation** | There will be two peer groups for participation depending upon your state’s current activities and needs:The “***Getting Started with an MPA” Peer Group*** is for states who are getting started with an MPA and need support building buy in from state leadership and stakeholders. Participation in this group will include: (1) engaging in four peer learning sessions; (2) small group consultations among state teams working on similar topic areas; and (3) access to an online collaboration space with detailed tools, resources, and examples. We anticipate state team participants spending two (2) hours per month on this project. State teams are expected to meet outside of scheduled activities to work on project goals.The “***Developing an MPA” Peer Group*** is for states that have, or are close to having, an executive order or legislation passed for an MPA and whose leaders need support in developing and/or implementing their plan. Participation in this group will include the above activities, as well as direct technical assistance (TA) and a pool of external TA resource hours for additional individual consultations on needs related to data and strategic communications. We anticipate state team participants spending four (4) hours per month on this project. State teams are expected to meet outside of scheduled activities to work on project goals. |
| **Applications Due** | May 1, 2023, 5:00 pm ET  |
| **Follow-Up Communications** | CHCS will notify applicants of selection decisions by June 1, 2023. |
| **Learning Collaborative Timeframe** | June 1, 2023 - May 31, 2024  |
| **CHCS Contact** | Amy Hoffmaster, Senior Program Officer, ahoffmaster@chcs.org *Please reach out if you have questions/concerns as you complete your application.* |

# How to Apply

States interested in participating in a 12-month learning collaborative to support advancement of an MPA should submit an application. The learning collaborative will run from approximately June 1, 2023 to May 31, 2024.

To apply*,* please complete and submit the below relevant materials:

1. Application (this document); and
2. Letter of support from a member of your state’s leadership team (see [page 7](#_Letter_of_Support)).

Please submit all application materials to Amy Hoffmaster, CHCS senior program officer, at ahoffmaster@chcs.org. Applications and supporting materials must be received by **Monday, May 1, 2023, at 5:00pm ET.**

# Applicant Information

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| Name of Primary Applicant Organization: |  |
| Lead Contact Name: |  |
| Title: |  |
| Pronouns:  |  |
| Email Address: |  |
| Phone Number: |  |
| Peer Group of Interest (Choose one):  | [ ]  **Getting Started with an MPA** (Building buy in and support in the state with the intent of achieving a Governor’s executive order or eventual legislation authorizing an MPA.)[ ]  **Developing an MPA** (Working from an existing executive order or legislation authorizing an MPA – or have other forms of state buy-in or commitment needed to proceed – and working to advance and develop the plan).  |

# Participating Team

**The participating team is required to include a lead from state government and encouraged to include cross-agency representation. Please complete the tables below *(next page)* with relevant information about participating team members and associated organizations.** Participating states should identify four to six representatives who will comprise the state’s team and who will consistently participate in learning collaborative activities. Project team membership could include, but is not limited to:

Senior leader from executive branch agencies (e.g., Medicaid, Aging, Health/Human Services, Social Services);

Leadership from Health, Aging, or other relevant Legislative committees;

Senior representatives from governors’ office;

Representatives from aging and disability-focused community-based or private sector organizations (e.g., state chapters of AARP or the Alzheimer’s Association, aging and disability advocacy organizations, Area Agencies on Aging, foundations, unions, private organizations, and/or universities).

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| *Participating Team Member #1* |
| Same as Lead Contact Listed Above? Yes [ ]  No [ ]  *If yes, skip to Team Member #2* |
| Name: |  |
| Organization: |  |
| Title: |  |
| Pronouns:  |  |
| Email Address: |  |
| Phone Number: |  |
| *Participating Team Member #2* |
| Name: |  |
| Organization:  |  |
| Title: |  |
| Pronouns: |  |
| Email Address: |  |
| Phone Number: |  |
| *Participating Team Member #3* |
| Name: |  |
| Organization:  |  |
| Title: |  |
| Pronouns: |  |
| Email Address: |  |
| Phone Number: |  |
| *Participating Team Member #4* |
| Name: |  |
| Organization: |  |
| Title: |  |
| Pronouns: |  |
| Email Address: |  |
| Phone Number: |  |
| *Participating Team Member #5* |
| Name: |  |
| Organization: |  |
| Title: |  |
| Pronouns: |  |
| Email Address: |  |
| Phone Number: |  |
| *Participating Team Member #6* |
| Name: |  |
| Organization: |  |
| Title: |  |
| Pronouns: |  |
| Email Address: |  |
| Phone Number: |  |

# Application Narrative

1. ***Describe what you hope to gain from participation in the learning collaborative and how the collaborative will help you achieve your goals.***

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1. ***Where is your state in development of an MPA?*** *(Check all that apply)*

[ ]  An MPA is already in place and we want to work on expanding, updating, or implementing

[ ]  An executive order or legislation has been passed and work is in progress

[ ]  Actively working towards gathering support for an MPA

[ ]  Similar planning efforts to an MPA are completed or underway (i.e., aging and disability initiatives, no-wrong door, age-friendly, LTSS reform – we welcome website links to initiatives).; please describe below:

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1. ***Current state efforts to advance a Multisector Plan for Aging.*** Describe current policies, programs, or efforts in place in your state to advance creation of an MPA or similar comprehensive aging planning effort. If your state is in the early stages of exploring an MPA, please describe the overarching vision and priorities for an MPA in your state. Please include links to websites or resources, as applicable.

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1. ***Current/potential funding for state Multisector Plan for Aging efforts.*** Describe any current or potential financial support from foundations, philanthropy, state funds, federal funds (including ARPA HCBS or Administration for Community Living), or private organizations that you are interested in approaching for your state’s MPA advancement efforts***.***Note: Evidence of additional funding is desirable but not required. CHCS and the learning collaborative funders will support efforts to connect with local funders as part of the learning collaborative technical assistance.

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1. ***Area of Focus***. Based on your state’s *current* stage of MPA development, review the list of relevant areas of focus below and choose up to three (3) that your state would want to focus on during the collaborative. All learning collaborative state teams will develop action plans, goals, milestones, and outcomes within their chosen area(s) of focus. *Note*: CHCS’ experience with cohort 1 states has shown that targeting 2-3 focus areas is helpful for project success.

***For states*** [***getting started***](https://www.chcs.org/resource/getting-started-with-a-master-plan-for-aging/?utm_source=CHCS+Email+Updates&utm_campaign=fc475e9dd6-MPA+Tool+and+Webinar+-+11%2F3%2F21&utm_medium=email&utm_term=0_bbced451bf-fc475e9dd6-157233370) ***with an MPA (working towards executive order or legislation)***

***Choose 2-3:***

[ ] Recruit champions dedicated to advancing the MPA

[ ]  Use public and private resources to make the case for an MPA

[ ]  Communicate strategically to gain broad support for an MPA

[ ]  Use data to identify unmet needs and establish metrics for success

[ ]  Engage state agencies serving older adults and people with disabilities

[ ]  Identify and align common goals across stakeholders

[ ]  Collaborate with and build on existing age-related initiatives (such as age-friendly)

[ ]  Identify events that highlight the need for an MPA

***For states*** [***developing or implementing***](https://www.chcs.org/resource/developing-a-master-plan-for-aging/) ***an MPA (secured authorization from state leadership)***

***Choose 2-3:***

[ ] Empower an MPA leader who has the skills to work across sectors and silos

[ ]  Assemble a team with the skills to develop an MPA

[ ]  Honor and elevate existing aging planning efforts and work that has already been done in the state

[ ]  Gather meaningful input from consumers

[ ]  Engage more deeply with your broad coalition of stakeholders

[ ]  Involve both executive and legislative branches of government in MPA development

[ ]  Create stakeholder advisory committees and subcommittees that work

[ ]  Leverage data to inform MPA goals and initiatives

[ ]  Write a plan that includes “quick wins”, aspirational goals, accountability, and implementation resources

[ ]  Other (please describe):

**With the Area(s) of Focus selected, describe one to two initial ideas or efforts your team may want to engage in over the course of the project that align with that focus.**

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1. ***Leadership involvement and support.*** Describe the level of executive and/or legislative support in your state for an MPA. If possible, describe specific state leaders who would support your team throughout the course of this project. If none are explicitly known at this time, please indicate any leaders your team may want to cultivate. Please include a link or documentation if your state has, or is close to having, an executive order or legislation authorizing an MPA.

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1. ***Current efforts and plans to address disparities in aging.*** Describe how your team’s efforts to advance an MPA could specifically help to address disparities in aging. What are the needs of under-resourced communities and communities that have been economically/social marginalized in your state? How would your work address these needs and embed equity in the MPA process? How would you engage a diverse range of community members?

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1. ***Challenges to participation****.* List any potential challenges your state may face that may hinder your participation in this project. What strategies could be put in place to mitigate risks to project participation?

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# Letter of Support

Applicants must obtain a letter of support for participation from a member of their state’s executive or legislative leadership team (e.g., governor, Medicaid director, aging director). The letter should reiterate a commitment to the state’s efforts to scope the potential for an MPA and highlight state leadership’s support of the project team’s areas of focus and participation in learning collaborative activities.